



Trainee Nursing Associate Programme

Questions and Answers

What type of assessments will I be expected to undertake during the programme?

You will undertake a range of assessments which will include 15 minute presentations, assignments, reflections, examinations and portfolio building. You will be supported during the programme to develop these skills.

I have booked a holiday in 2017/18 that will mean that I will miss a day at university.

Throughout the programme you will have set holidays from university that apply to the single weekly study days. If you already have a holiday booked for 2017/18 then you will be able to take the holiday but you will need to make arrangements to catch up on the study session that you missed.

How many hours per day will I be at university and what time will I be expected to start?

You will be required to spend one 7.5 hour day per week at university and it is likely that your teaching will commence at 9.00am.

You must attend **all** planned lectures and seminars. You must participate in the teaching and learning activities at the university.

All Trainee Nursing Associates (TNAs) will be allocated 1 study day per week, 52 weeks of the year. If you are not required to attend university on that day you will still be allocated study leave for directed study. You will also be expected to attend drop in sessions provided by the HEI and the planned drop in sessions within the work place.

Do I need to declare a disability?

The university encourages the early disclosure of any disability or additional learning needs so that the correct supportive strategy can be developed (in confidence between the student and university)

I haven't studied for a long time, what level of study skills support will I receive from the university?

TNAs will be provided with support throughout their studies. This will include a student experience coordinator, personal tutor, study skills tutor based on campus and unit tutors. You will also be able to access peer support from the pre-registration nursing students. TNAs will have a dedicated Clinical Educator, employed by their organisation and he/she will be able to support you with study skills. Pre-course preparation materials that contain study skills activities will be made available for you to work through via the virtual learning environment.

How many hours of study will I be expected to undertake outside of university?

TNAs will be provided with 460 hours of direct teaching per year within the university. 540 hours of structured learning will also be required in the practice environments and this will be demonstrated through the use of an e-portfolio and a practice assessment document.

You will be expected to spend a proportion of your time outside of your rostered working hours and attending the university to undertake additional study to support the achievement of your learning outcomes. This would normally require an additional 5 – 15 hours of study per week although this will vary from person to person. You will be expected to prioritise and manage your own workload to meet the demands of academic study.

Will I work shifts?

You will be expected to attend each clinical placement shift on time and adhere to the allocated off duty rota. During each placement you will work the shift pattern that they work in that particular area. Shift patterns will vary during each placement and may include Bank Holidays, night shifts and working evenings and weekends.

What professional values do I need?

You will be expected to:

- Hold the privacy and dignity of patients / service users at all times
- Be of good health and character
- Respect the equality and diversity of each person you come into contact with (in both practice placement and in the classroom environment)
- Recognise that the academic institution and WBL / clinical placement [partner NHS Trust] are on different sites, with a significant distance between the two. You will be expected to make suitable travel arrangements to attend both locations, on time, for any specified activity
- Respect other points of view and allow expression of thoughts / opinions

How do I report absence for university or clinical placement?

You will be expected to alert the university at the earliest opportunity if reporting absence or sickness on the day you should be attending university. You must follow the Trust sickness and absence policy during your clinical placement.

