

# COUNCIL OF GOVERNORS MEETING

25 JULY 2018



Stockport  
NHS Foundation Trust

Council of Governors - 25 July 2018

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## Meeting of the Council of Governors

Wednesday, 25 July 2018

Held at 5.00pm in the Lecture Theatres, Pinewood House, Stepping Hill Hospital

### AGENDA

Time		Enc	Presenting
1700	1. Apologies for Absence		
	2. Amendments to Declarations of Interests		
1700	3. Minutes of previous meeting: 23 May 2018	✓	A Belton
1705	4. Chair's Opening Remarks	Verbal	A Belton
1710	5. Chief Executive's Report	Verbal	H Thomson
1715	6. Annual Report & Accounts 2017/18	✓	P Buckingham
1720	7. External Auditor's Report – Presentation (Deloitte LLP)	Verbal	P Thomson
1750	8. Governor Discussion & Questions on Annual Report, Annual Quality Report & Annual Accounts	Verbal	A Belton
1820	9. Governor Elections 2018	✓	P Buckingham
1825	10. Reports from Governor Committees:	✓	Committee Chairs
	<ul style="list-style-type: none"> <li>▪ Governance &amp; Membership Committee</li> <li>▪ Patient Experience Committee</li> <li>▪ Quality Standards Committee</li> </ul>		
1840	11. Lead Governor Communication	Verbal	L Jenkins
	12. DATE, TIME & VENUE OF NEXT MEETING		

12.1 Monday, 1 October 2018, 2.00pm in the Lecture Theatres, Pinewood House.

\* \* \* \* \*

**A TEN-MINUTE FORUM FOR PRE-RECEIVED QUESTIONS WILL FOLLOW AT THE CONCLUSION OF THE MEETING OF THE COUNCIL OF GOVERNORS.**

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**STOCKPORT NHS FOUNDATION TRUST**  
**Minutes of a Council of Governors Meeting**  
**Held on Wednesday 23 May 2018,**  
**4.30pm in the Lecture Theatres, Pinewood House, Stepping Hill Hospital**

**Present:**

Mr A Belton	Chair
Mrs L Appleton	Public Governor
Mrs Y Banham	Staff Governor
Ms C Barton	Public Governor
Mrs E Brown	Public Governor
Dr R Catlow	Public Governor
Dr R Cryer	Public Governor
Cllr L Dowson	Public Governor
Mr R Greenwood	Public Governor
Mr L Jenkins	Public Governor
Mr T Johnson	Public Governor
Mr R King	Public Governor
Dr T Kondratowicz	Public Governor
Cllr T McGee	Appointed Governor
Mrs J Wragg	Public Governor
Mr G Wright	Public Governor

**In attendance:**

Mrs C Barber-Brown	Non-Executive Director
Ms H Brearley	Interim Director of Workforce
Mr P Buckingham	Director of Corporate Affairs
Dr M Cheshire	Non-Executive Director
Mrs S Curtis	Membership Services Manager
Mrs A Lynch	Chief Nurse & Director of Quality Governance
Mr H Mullen	Director of Support Services / Deputy Chief Executive
Mr F Patel	Director of Finance
Ms A Smith	Non-Executive Director
Mr M Sugden	Non-Executive Director
Dr C Wasson	Medical Director

**9/18 Apologies for absence**

Apologies for absence were received from Mrs C Anderson, Mr R Driver, Prof C Galasko, Mr A Gibson, Mr C Hudsmith, Ms C Mitchell, Mr J Sandford, Mrs H Thomson, Mrs L Woodward.

The Chair welcomed Governors and colleagues in attendance to the meeting and made specific reference to Ms H Brearley, Interim Director of Workforce, who was attending her first meeting of the Council of Governors.

**ACTION**

## **10/18 Amendments to Declarations of Interests**

There were no amendments made to the Register of Interests.

## **10/18 Minutes of the Previous Meeting**

The minutes of the previous meetings held on 6 December 2017 and 21 March 2018 were agreed as a true and accurate record of the meetings, subject to the addition of Mrs J Wragg's apologies to the meeting held on 21 March 2018. The action log was reviewed and annotated accordingly. Mr L Jenkins commented that the Estates Conference Room, where the previous meeting had been held, was not adequately sized for Council of Governors' meetings.

## **11/18 Chair's Report – Appointment of Non-Executive Director**

The Chair noted, with regret, that the recent recruitment process for a substantive Chief Executive had not led to a successful appointment. He advised that the Remuneration Committee would be considering next steps at a meeting on 31 May 2018. The Chair noted that in the meantime, Mrs H Thomson would continue to provide stability as Interim Chief Executive.

The Chair presented a report, the purpose of which was to seek approval from the Council of Governors for the appointment of a Non-Executive Director. He advised that a Non-Executive Director vacancy would arise when Mr J Sandford completed his term of office on 30 June 2018. The Chair briefed the Council of Governors on the recruitment process and advised that interviews had been held on 15 May 2018. He reported that the formal interview panel had comprised the Chair, Mr L Jenkins (Lead Governor), Mrs E Brown (Public Governor) and Mr G Wright (Public Governor). It was noted that Ms E Pickup from Gatenby Sanderson had been present at the interviews in an advisory capacity but had not played any part in the decision-making process.

The Chair advised that all candidates had participated in discussion prior to their formal interviews with a Focus Group comprised of a Governor, an Executive Director and a Senior Manager. He reported that, following careful and considered deliberation, the Interview Panel had unanimously recommended Mr David Hopewell for appointment. The Chair advised that Mr David Hopewell was currently Non-Executive Director at Mid Cheshire Hospitals NHS Foundation Trust and noted that an agreement had been made with the Chair at Mid Cheshire that Mr D Hopewell would act as Chair of Audit at both trusts until the end of his term of office at Mid Cheshire. He advised that any conflicts of interest would be dealt in the normal way.

The Council of Governors:

- Received and noted the report and approved the appointment of Mr David Hopewell as Non-Executive Director for a three-

year term with effect from 1 July 2018.

## **12/18 Chief Executive's Report & Integrated Performance Report**

The Director of Support Services presented a revised Integrated Performance Report to the Council of Governors for information and discussion. He noted that as part of work being undertaken to enhance Board and Committee oversight, the Board of Directors had commissioned a review of the Integrated Performance Report which was considered at each Board meeting. The Director of Support Services advised that work on the review had been carried out between November 2017 and March 2018 and that a first review of the revised Integrated Performance Report would be undertaken by the Board of Directors on 24 May 2018. He noted that a copy of the revised Integrated Performance Report, reflecting April 2018 data, was included for reference at Annex A of the report and Governors were welcomed to provide feedback on the revised approach.

The Director of Support Services provided an overview on the content of the new format report. Mrs E Brown noted that she did not find the new format Integrated Performance Report as easy to navigate as the previous report. In response to questions from Cllr L Dowson, Ms A Smith briefed the Council of Governors on initiatives with regard to recruitment and retention, including work regarding culture & engagement. She noted that as Chair of the People Performance Committee, she was assured that the Trust was exploring all avenues in this area. The Interim Director of Workforce briefed the Council of Governors on an ongoing national issue of visa restrictions which had a major impact on overseas recruitment. The Director of Corporate Affairs noted initiatives to reduce agency expenditure and advised that, in addition to the narrative included in the Integrated Performance Report, the People Performance Committee and the Finance & Performance Committee received monthly assurance reports in this area.

In response to a question from Dr T Kondratowicz, the Interim Director of Workforce briefed the Council on initiatives to ensure that staff felt valued, which included a well-supported staff wellbeing programme. The Chair noted the link with the culture & engagement work and Ms A Smith advised that the Board was due to consider a Workforce Strategy on 24 May 2018. In response to a question from Mr L Jenkins, who queried whether the recruitment and retention plans were likely to deliver the necessary Cost Improvement Programme improvements, Mr M Sugden, Mrs C Barber-Brown, Dr M Cheshire and Ms A Smith provided positive assurance in this area. They noted, however, that it was more difficult to provide assurance in the context of national and Greater Manchester competition.

In response to a question from Mr R Greenwood, the Chief Nurse briefed the Council of Governors on links with local schools and colleges as well as the Manchester Metropolitan University regarding work opportunities. In response to a question from Mr T Johnson, the

Director of Finance provided further clarity with regard to the agency cap for 2017/18 and 2018/19. The Chair commented that the Integrated Performance Report should become easier to follow as the narrative sections were populated.

The Council of Governors:

- Received and noted the Integrated Performance Report.

### **13/18 Operational Plan 2018/19**

The Director of Support Services presented a report, the purpose of which was to present the Trust Operational Plan 2018/19 and Winter Plan to the Council of Governors for information and discussion. He noted that Governors had been provided with the opportunity to comment on the draft Operational Plan at a meeting held on 21 March 2018 and advised that the final Operational Plan and Winter Plan narrative had been considered and approved by the Board of Directors on 26 April 2018. The Director of Support Services advised that the plans had subsequently been submitted to NHS Improvement by the deadline of 30 April 2018. The Director of Support Services provided a brief overview on the report content.

The Chair noted that a number of Governors had expressed an interest in finding out about lessons learnt from this winter to inform next year's plan. In response to a question from Mrs L Appleton, Mr M Sugden briefed the Council on plans in place for next winter, including financial funding and suspension of elective work to enable resources to target urgent care. He noted, however, that the winter plan would only work properly as part of a Health Economy-wide Urgent Care Plan which was still awaited. Dr M Cheshire noted significant amount of work ongoing with regard to patient flow. He commented that the position this year with regard to a Winter Plan was much advanced compared to last year.

The Medical Director made reference to unprecedented numbers of high acuity patients presenting at the hospital during the recent winter period which had an adverse effect on Urgent Care performance. He briefed the Council of Governors on ongoing work to plan for next winter. In response to a question from Mrs L Appleton, the Director of Support Services clarified the definition of elective surgery. In response to a question from Mr G Wright, the Medical Director briefed the Council of Governors on actions being taken regarding the region's ageing population in the context of the Stockport Together programme. Cllr L Dowson commended the number of good initiatives in Stockport but noted the need to integrate these with High Peak.

Cllr T McGee made reference to enhanced case management and work to improve the position of stranded patients. He also noted the need to increase the uptake of the flu vaccination to protect patients and staff and to avoid closures of care homes due to flu outbreaks. In response to a question from Mr T Johnson, regarding accountability of

such outbreaks, the Chair and Cllr T McGee noted the intention to map GP practices to care homes which should improve accountability.

In response to a question from Mr L Jenkins, regarding Stockport Together and the flexibility of processes between organisations, the Medical Director noted that this varied and noted the challenge of implementing such a level of change. The Director of Support Services briefed the Council of Governors on developments with regard to the Stockport Neighbourhood Care model and made reference to the significant cultural change required to enable the implementation of the Stockport Together programme. In response to a question from the Chair, the Director of Support Services agreed to consider the role Public Governors could play in helping to shape the cultural change in the community.

HM

Mr R Greenwood noted the need to improve the way in which GP practices were used to cascade information to the public. In response to a question from Mr R Greenwood, regarding partnership working, Cllr T McGee noted the commitment of the three Stockport Together partners to share risks and benefits equally.

The Council of Governors:

- Received and noted the Final Operational Plan and Winter Plan submission.

*Cllr T McGee left the meeting.*

## **14/18 Quality Improvement Plan**

The Chief Nurse presented the final draft Quality Improvement Plan 2018-2020 to the Council of Governors. She briefed the Council on the content of the report and noted that the Quality Improvement Plan pulled together all existing plans under seven themes, underpinned by the Trust's new Quality Governance Framework. It was noted that the Quality Improvement Plan would be presented to the Board of Directors for approval on 24 May 2018. The Chief Nurse wished to thank Governors for their input in developing the Plan.

In response to a question from Mrs E Brown, the Director of Support Services briefed the Council of Governors on developments with regard to the Electronic Patient Record (EPR) system. In response to a comment from Dr T Kondratowicz, regarding an issue of IT infrastructure, the Chief Nurse and Director of Support Services acknowledged this issue and provided an overview of actions in this area, including capital investment.

Dr M Cheshire commended the Quality Improvement Plan and noted that this was the first time the Trust had had such a comprehensive plan. He noted the changes needed in organisational culture and made reference to the major changes already made in nursing and medical management to enable implementation of the plan. Dr M Cheshire

commented that he had attended one of the weekly multi-disciplinary Safety Summits and noted the vast amount of work already undertaken in the past six months in this area. Mrs C Barber-Brown endorsed these comments and noted assurance with regard to staff input in the Plan, which she had witnessed during ward visits. She also made reference to capital planning and prioritisation of capital funds which was considered at the Finance & Performance Committee.

In response to a question from Mr R King, regarding the Electronic Patient Record (EPR), the Director of Support Services advised that there was no robust plan available at the moment as the 'go live' date was still unknown. He noted, however, that business continuity plans were in place in business groups in the event of any IT issues or power cuts.

The Council of Governors:

- Received and noted the Quality Improvement Plan.

## **15/18 Governor Committee – Terms of Reference**

The Director of Corporate Affairs presented a report, the purpose of which was to present revised Terms of Reference for Governor Committees to the Council of Governors for approval. He briefed the Council on the content of the report and noted that, following the Council approval of the Committee Terms of Reference on 6 December 2017, it had been agreed that the Terms of Reference would be subsequently reviewed by members of the new Committees during their initial meetings in January 2018. The Director of Corporate Affairs advised that a review of the Terms of Reference had been completed by each of the Committee in January 2018 and the proposed amendments were identified in the documents included at Annex A-C of the report.

On a separate matter, the Director of Corporate Affairs advised that at the conclusion of the Council of Governors meeting held on 21 March 2018, Mr L Jenkins had raised a question regarding Governor attendance at Committee meetings and the ability of non-members to participate in Committee debates. He reported that due to time constraints, it had been agreed that the matter would be considered at the next Council of Governors meeting. The Director of Corporate Affairs noted that, from a corporate governance perspective, he would advise the Council of Governors not to adopt the process proposed in s3.4 of the report as it was against good governance.

Mr L Jenkins commented that he had found the previous practice whereby Governor observers were able to contribute to discussion at Committee meetings informative. He felt that the present arrangements hindered triangulation between Committees. Mr L Jenkins acknowledged the potential for Committees to become too large and unwieldy but felt that this issue would be mitigated by good chairing. Mr G Wright and Mr T Johnson endorsed these comments.



Mrs J Wragg noted her experience of working with other trusts and advised that she had not known other trusts to allow observers to take part in conversation at Committee meetings. She commented that there were other ways of ensuring triangulation between Committees, such as sharing minutes of meetings. Mr R Greenwood endorsed Mrs J Wragg's comments and noted that the current process was still in its infancy and would need more time to bed in. He suggested that it was too early to review the process at this stage, a comment which was endorsed by Dr R Catlow.

Cllr L Dowson commented that standing orders were used at Local Council meetings, where it was up to the Chair to determine speaking rights of those present or observing. He noted the need for clear definition to understand who was a member and who was an observer, which was difficult to ascertain if everyone was seated round the table.

There followed a vote by show of hands and in conclusion: 8 Governors endorsed the proposal submitted by Mr L Jenkins, as detailed in s3.4 of the report, and 5 Governors endorsed the proposal to maintain the current process. There was one abstention from voting.

The Council of Governors:

- Received and noted the report
- Approved the revised Terms of Reference for Governor Committees as detailed at Annex A-C of the report
- Agreed to amend s3.4 of the Committees' Terms of Reference to read:

*"All Governors will be welcome to attend but speaking rights will be subject to the permission of the Chair and voting rights confined to formal members of the Committee".*

## **16/18 Reports from Governor Committees**

Mr L Jenkins, Mrs J Wragg and Mr G Wright presented reports from meetings of the following Governor Committees:

- Governance & Membership Committee
- Patient Experience Committee
- Quality Standards Committee.

The Council of Governors:

- Received and noted the reports from Governor Committees.

## **17/18 Lead Governor Communication**

Mr L Jenkins briefed the Council of Governors of his Lead Governor activities since the last meeting which included attendance at meetings of the Nominations Committee; co-ordinating a Governor survey with

regard to the Chair's appraisal; attendance at Board meetings and Governor and Board Committee meetings; meetings with the Chair; attendance at a Stockport Together forum in Marple and a 'Love Your Heart' member presentation.

On behalf of the Council of Governors, Mr L Jenkins wished to record the Council's appreciation to Mr J Sandford and wished him the best for future. The Chair wished to thank Mr L Jenkins for his considerable contribution as a Lead Governor, all which was done on a voluntary basis.

The Council of Governors:

- Received and noted the verbal report.

**18/18 Date, time and venue of next meeting.**

The next meeting of the Council of Governors was scheduled to be held on Wednesday, 18 July 2018, in the Lecture Theatres, Pinewood House, commencing at 6.00pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### COUNCIL OF GOVERNORS: ACTION TRACKING LOG

Ref.	Meeting	Minute Ref	Subject	Action	Responsible
5/17	6 Dec 17	44/17	Report of the Chief Executive	<p>The Director of Nursing &amp; Quality advised that Governors would be invited to assist in the establishment of a quality improvement target and noted that a workshop would be held in January 2018 to consider this topic further.</p> <p><b>Update 23 May 18</b> – Workshop held on 30 January 2018. Action complete.</p>	A Lynch (Director of Nursing & Quality)
6/17	6 Dec 17	44/17	Report of the Chief Executive	<p>In response to a question from Mr T Johnson, the Director of Corporate Affairs advised that the Council of Governors would receive a presentation regarding the Trust's medium-term Financial Strategy at the meeting on 16 April 2018.</p> <p><b>Update 23 May 18</b> – It was noted that as the preparation of the Financial Strategy was still in progress, the presentation would be deferred to the Council of Governors' meeting in July 2018.</p>	F Patel (Director of Finance)
1/18	21 Mar 18	6/18	Governor Committee Arrangements	<p>It was agreed that the subject of Committee membership and role of observers would be considered at the next Council of Governors meeting on 16 April 2018.</p> <p><b>Update 23 May 18</b> – On agenda. Action complete.</p>	L Jenkins (Lead Governor)
2/18	23 May 18	13/18	Operational Plan	<p>In response to a question from the Chair, the Director of Support Services agreed to consider the role Public Governors could play in helping to shape the cultural change in the community.</p>	H Mullen (Director of Support Services)

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<b>Report to:</b>	Council of Governors	<b>Date:</b>	25 July 2018
<b>Subject:</b>	Annual Report & Accounts 2017/18		
<b>Report of:</b>	Director of Corporate Affairs	<b>Prepared by:</b>	P Buckingham

## REPORT FOR NOTING

<b>Corporate objective ref:</b>	N/A	<b>Summary of Report</b> <i>Identify key facts, risks and implications associated with the report content.</i>  The purpose of this report is to present the Annual Report & Accounts 2017/18 to the Council of Governors for information and discussion.
<b>Board Assurance Framework ref:</b>	N/A	
<b>CQC Registration Standards ref:</b>	N/A	
<b>Equality Impact Assessment:</b> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> Not required		

<b>Attachments:</b>	Annex A – House of Commons - Votes and Proceedings 6 June 2018 Annex B – Quality Report External Assurance Review Annex C – Independent Auditor’s Report on the Quality Report Annex D – Independent Auditor’s Report on the Financial Statements
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<b>This subject has previously been reported to:</b>	<input type="checkbox"/> Board of Directors <input type="checkbox"/> Council of Governors <input checked="" type="checkbox"/> Audit Committee <input type="checkbox"/> Executive Team <input type="checkbox"/> Quality Committee <input type="checkbox"/> F&P Committee <input type="checkbox"/> PP Committee <input type="checkbox"/> SD Committee <input type="checkbox"/> Charitable Funds Committee <input type="checkbox"/> Nominations Committee <input type="checkbox"/> Remuneration Committee <input type="checkbox"/> Joint Negotiating Council <input type="checkbox"/> Other
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## 1. INTRODUCTION

- 1.1 The purpose of this report is to present the Annual Report & Accounts 2017/18 to the Council of Governors for information and discussion.

## 2. BACKGROUND

- 2.1 The draft Annual Report, Annual Quality Report and Annual Accounts for 2017/18 were considered by the Audit Committee on 17 May 2018 and were recommended to the Board of Directors for approval. The documents were subsequently approved by the Board of Directors on 24 May 2018. Following final approval, the Trust was required to make a series of submissions in accordance with timescales set out in the Annual Reporting Manual 2017/18.

Governors are requested to note that it is a specific requirement of NHS Improvement's Annual Reporting Manual that the Annual Report & Accounts cannot be published until they have been laid before Parliament. The Trust's document was laid before Parliament on 6 June 2018 and was subsequently circulated to Governors and published on the Trust's website. Confirmation that the document was laid before Parliament is included at Annex A of the report.

## 3. CURRENT SITUATION

- 3.1 The various submissions of the Annual Report & Accounts 2017/18 were completed as follows:

Deadline	Requirement	Completed
Noon on 29 May 2018	<b>Submit to NHS Improvement:</b> <ul style="list-style-type: none"><li>• Audited Accounts</li><li>• Final text of annual report</li><li>• Original signed audit opinion on the accounts</li><li>• Original signed auditor's report on the FTCs</li><li>• Copy of the final ISA 260 report</li><li>• Original signed Annual Governance Statement</li><li>• Original signed Chief Executive and Finance Director's certificate on the FTCs</li></ul>	AM on 29 May 2018
5pm on 29 May 2018	<b>Submit to NHS Improvement:</b> <ul style="list-style-type: none"><li>• Limited assurance report on the content of the Quality Report</li><li>• Auditors' private report to the governors on outcome of work performed on the Quality Report.</li></ul>	AM on 29 May 2018
25 June 2018	<b>Submit for laying before Parliament:</b> <ul style="list-style-type: none"><li>• Full Annual Report and full Annual Accounts bound as one document</li><li>• Five hard copies for laying before Parliament to arrive on or before 25 June 2018.</li></ul>	Dispatched by Special Delivery on 4 June 2018

12 July 2018	<b>Submit to NHS Improvement:</b> <ul style="list-style-type: none"> <li>Full Annual Report and full Annual Accounts (formatted as a single PDF document) having been laid before Parliament.</li> </ul>	5 July 2018
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3.2 Due to file size, and associated e-mail implications, the Annual Report & Accounts document has not been included in the pack for the meeting. Governors have been separately provided with the opportunity to request a hard copy in addition to the electronic copy previously circulated. Only a limited number of hard copies will be available at the meeting.

3.3 However, included at Annex B - D of this report are copies of the following documents produced by the Trust's External Auditor in relation to the Annual Report & Accounts 2017/18:

- Annex B – Quality Report External Assurance Review
- Annex C – Independent Auditor's Report on the Quality Report
- Annex D – Independent Auditor's Report on the Financial Statements

#### 4. **RECOMMENDATIONS**

4.1 The Council of Governors is recommended to:

- Receive and note the Annual Report & Accounts 2017/18.





## HOUSE OF COMMONS

Wednesday 6 June 2018

# Votes and Proceedings

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The House met at 11.30 am.

Prayers

- 1 Questions to (1) the Secretary of State for Scotland  
(2) the Prime Minister**

- 2 Privilege**

The Speaker announced his decision to give precedence to a complaint made by Damian Collins, Member for Folkestone & Hythe, concerning the failure of a witness to answer an Order of the Digital, Culture, Media and Sport Committee as set out in that Committee's Third Special Report, HC 1115.

Motion to be given precedence at the commencement of public business tomorrow.

- 3 Counter-Terrorism and Border Security Bill: Presentation (Standing Order No. 57)**

Secretary Sajid Javid, supported by the Prime Minister, the Chancellor of the Exchequer, Secretary Boris Johnson, Secretary David Gauke, Secretary Chris Grayling, Secretary David Mundell, Secretary Karen Bradley and Mr Ben Wallace, presented a Bill to make provision in relation to terrorism; to make provision enabling persons at ports and borders to be questioned for national security and other related purposes; and for connected purposes.

Bill read the first time; to be read a second time tomorrow, and to be printed (Bill 219) with Explanatory Notes (Bill 219–EN).

- 4 Parental Leave and Pay Arrangements (Publication) Bill: Presentation (Standing Order No. 57)**

Jo Swinson, supported by Caroline Lucas, Mr David Lammy, Ms Harriet Harman, Nicky Morgan, Gareth Thomas, Alison Thewliss, Layla Moran, Sir Edward Davey, Mr Alistair Carmichael, Norman Lamb and Christine Jardine, presented a Bill to require employers with more than 250 employees to publish information about parental leave, and pay in the course of such leave; and for connected purposes.

Bill read the first time; to be read a second time on Friday 15 June, and to be printed (Bill 220).

- 5 Youth (Services and Provisions): Motion for leave to bring in a Bill (Standing Order No. 23)**

*Ordered*, That leave be given to bring in a Bill to require the Secretary of State to promote and secure youth services and provision of a requisite standard; to impose a duty on local authorities to provide youth services and establish local youth service partnerships with youth participation; and for connected purposes;

That Lloyd Russell-Moyle, Emma Hardy, Emma Dent Coad, Thelma Walker, Catherine West, Alex Sobel, Rosie Duffield, Liz Twist, Danielle Rowley, Grahame Morris and Karen Lee present the Bill.

Lloyd Russell-Moyle accordingly presented the Bill.

Bill read the first time; to be read a second time on Friday 26 October, and to be printed (Bill 221).

## **6 Opposition Day: Leader of the Opposition (13th allotted day (Standing Order No. 14))**

### **(1) Retail sector**

Motion made and Question proposed, That this House notes that 21,000 jobs were lost in the retail sector in the first three months of 2018 due to store closures and company administrations, with more announced since; further notes that the retail sector is one of the largest employers in the UK and contributed £94.6 billion to the UK economy in 2016; regrets that the Government's industrial strategy contains only three references to the retail sector; further regrets that the Government has presided over the biggest squeeze in wage growth in a generation, is failing to provide certainty around future trading arrangements after Brexit and has failed to ensure a fair business rates system; and calls on the Government to urgently publish a strategy for the retail sector.—(*Rebecca Long Bailey*.)

The Deputy Speaker announced a time limit on backbench speeches (Standing Order No. 47(1)).

*Resolved*, That this House notes that 21,000 jobs were lost in the retail sector in the first three months of 2018 due to store closures and company administrations, with more announced since; further notes that the retail sector is one of the largest employers in the UK and contributed £94.6 billion to the UK economy in 2016; regrets that the Government's industrial strategy contains only three references to the retail sector; further regrets that the Government has presided over the biggest squeeze in wage growth in a generation, is failing to provide certainty around future trading arrangements after Brexit and has failed to ensure a fair business rates system; and calls on the Government to urgently publish a strategy for the retail sector.

### **(2) Rural crime and public services**

*Resolved*, That this House is concerned that the level of rural crime remains high; notes research by the National Farmers' Union that rural crime cost the UK economy £42.5 million in 2015; recognises that delivering public services across large, sparsely populated geographical areas can be more costly and challenging than in urban areas; agrees with the National Rural Crime Network that it is vital that the voice of the countryside is heard; calls on the Government to ensure that the personal, social and economic costs of crime and anti-social behaviour in rural areas are fully understood and acted upon; and further calls on the Government to ensure that rural communities are not disadvantaged in the delivery or quality of public services.—(*Louise Haigh*.)

## **7 Adjournment**

Subject: Transport safety for blind and visually impaired people (Liz Twist)

*Resolved*, That this House do now adjourn.—(*Rebecca Harris*.)

Adjourned at 7.26 pm until tomorrow.

## Other Proceedings

### *Changes to Notices Given*

#### **8 Planning (Agent of Change) Bill**

Order for Second Reading on Friday 15 June, read and discharged.

Bill to be read a second time on Friday 6 July.

### *Explanatory Notes to Bills*

#### **9 Freedom of Information (Extension) Bill**

Explanatory Notes to the Bill to be printed (Bill 23–EN).

#### **10 Postal Voting Bill**

Explanatory Notes to the Bill to be printed (Bill 166–EN).

### *General Committees: Reports*

#### **11 Health and Social Care (National Data Guardian) Bill Committee**

Dame Cheryl Gillan (Chair) reported the Bill without amendment.

Bill to be considered on Friday 6 July.

#### **12 Third Delegated Legislation Committee**

Mrs Madeleine Moon (Chair) reported the Immigration (Guidance on Detention of Vulnerable Persons) Regulations (S.I., 2018, No. 410) and the Detention Centre (Amendment) Rules 2018 (S.I., 2018, No. 411).

### *General Committees: Appointments*

*The Speaker appoints the Chair of General Committees and members of Programming Sub-Committees, and allocates Statutory Instruments to Delegated Legislation Committees.*

*The Selection Committee nominates Members to serve on General Committees (and certain Members to serve on Grand Committees).*

#### **13 Ivory Bill Committee**

Chairs: Mark Pritchard and Steve McCabe

Members: Dr Lisa Cameron, Alex Chalk, Robert Courts, Mims Davies, Thangam Debbonaire, Michelle Donelan, Trudy Harrison, Sue Hayman, Simon Hoare, Mrs Pauline Latham, Kerry McCarthy, Luke Pollard, David Rutley, Henry Smith, Alex Sobel, Anna Turley and Liz Twist.

#### **14 First Delegated Legislation Committee (draft Client Money Protection Schemes for Property Agents (Approval and Designation of Schemes) Regulations 2018 and the draft**

**Client Money Protection Schemes for Property Agents (Requirement to Belong to a Scheme etc.) Regulations 2018)**

Chair: James Gray

Members: Rushanara Ali, Chris Elmore, David Evennett, Michael Fabricant, Jim Fitzpatrick, Sir Oliver Heald, John Healey, Nick Herbert, Eddie Hughes, Mr Pat McFadden, Stephen Morgan, Faisal Rashid, Royston Smith, Kelly Tolhurst, David Tredinnick, Catherine West and Mrs Heather Wheeler.

*Reports from Select Committees*

**15 Business, Energy and Industrial Strategy Committee**

(1) *Corporate Governance: delivering on fair pay*: Oral and written evidence, to be published (HC 928);

(2) *The safety of electrical goods in the UK*: Written evidence, to be published (HC 503);

(3) *Department for Business, Energy and Industrial Strategy Main Estimate 2018-19*: Written evidence, to be published;

(4) *Industrial Strategy: sector deals and productivity*: Written evidence, to be published (HC 663)

(Rachel Reeves).

**16 Business, Energy and Industrial Strategy Committee and Welsh Affairs Committee**

*Swansea Bay tidal lagoon*: Written evidence, to be published (HC 1014) (Rachel Reeves).

**17 Defence Committee, Foreign Affairs Committee, International Development Committee and International Trade Committee**

(1) *UK arms exports during 2016*: Oral evidence, to be published (HC 666);

(2) *Correspondence from the Secretary of State for International Trade regarding licences for exports to Israel*: Written evidence, to be published;

(3) *Correspondence from the Secretary of State for International Trade regarding licences for exports to Russia, Belarus and Syria*: Written evidence, to be published;

(4) *Correspondence from the Secretary of State for International Trade regarding licences for exports to Venezuela*: Written evidence, to be published

(Graham P Jones).

**18 Digital, Culture, Media and Sport Committee**

*Fake news*: Oral evidence, to be published (HC 363) (Damian Collins).

**19 Draft Health Service Safety Investigations Bill (Joint Committee on)**

*Draft Health Service Safety Investigations Bill*: Oral evidence, to be published (HC 1064) (Mr Bernard Jenkin).

**20 Environment, Food and Rural Affairs Committee**

(1) *Post-Brexit trade in sugar*: Oral evidence, to be published (HC 824);

(2) *Work of the Department of Environment, Food and Rural Affairs: Health and Harmony*: Written evidence, to be published (HC 870)

(Neil Parish).

**21 Environmental Audit Committee**

- (1) *Heatwaves: Adapting to climate change*: Oral evidence, to be published (HC 826);
  - (2) *Green finance*: Written evidence, to be published (HC 617);
  - (3) *Hand car washes*: Written evidence, to be published (HC 981);
  - (4) *Sustainable seas*: Written evidence, to be published (HC 980);
  - (5) *The changing Arctic*: Written evidence, to be published (HC 842)
- (Mary Creagh).

**22 European Scrutiny Committee**

- (1) Thirtieth Report, to be printed, with the formal minutes relating to the Report (HC 301-xxix);
  - (2) *EU Withdrawal: Transitional provisions and dispute resolution: Government Response to the Nineteenth Report of the Committee, Session 2017-19*: Second Special Report, to be printed (HC 763);
  - (3) *EU withdrawal*: Oral evidence, to be published (HC 763);
  - (4) *Ministerial correspondence*: Written evidence, to be published (HC 301)
- (Sir William Cash).

**23 Exiting the European Union (Committee on)**

- (1) *The future UK-EU relationship: Government Response to the Fourth Report of the Committee, Session 2017-19*: Fourth Special Report, to be printed (HC 1150);
  - (2) *The progress of the UK's negotiations on EU withdrawal*: Oral and written evidence, to be published (HC 372)
- (Hilary Benn).

**24 High Speed Rail (West Midlands - Crewe) Bill (Select Committee on)**

*High Speed Rail (West Midlands - Crewe) Bill*: Oral and written evidence, to be published (HC 927) (James Duddridge).

**25 Human Rights (Joint Committee on)**

*Detention of Windrush generation*: Oral and written evidence, to be published (HC 1034) (Ms Harriet Harman).

**26 International Trade Committee**

*Trade and the Commonwealth: developing countries*: Oral evidence, to be published (HC 667) (Angus Brendan MacNeil).

**27 Northern Ireland Affairs Committee**

- (1) *Brexit and Northern Ireland: Agriculture*: Oral and written evidence, to be published (HC 939);
  - (2) *Electricity sector in Northern Ireland: follow-up*: Written evidence, to be published (HC 888)
- (Dr Andrew Murrison).

**28 Procedure Committee**

(1) *Review of Estimates memoranda by the House of Commons Scrutiny Unit: response to the Committee's Fifth Report of Session 2016-17: First Special Report*, to be printed (HC 1156);

(2) *Exiting the European Union: scrutiny of delegated legislation*: Written evidence, to be published (HC 386)

(Mr Charles Walker).

**29 Public Accounts (Committee of)**

(1) *Higher education market*: Forty-fifth Report, to be printed, with the formal minutes relating to the Report (HC 693);

(2) *Transforming courts and tribunals*: Oral evidence, to be published (HC 976);

(3) *HMRC performance: progress review*: Written evidence, to be published (HC 972);

(4) *Strategic Suppliers*: Written evidence, to be published (HC 1031)

(Meg Hillier).

**30 Statutory Instruments (Joint Committee on)**

(1) Twenty-fifth Report, to be printed (HC 542-xxv);

(2) First Special Report, to be printed (HC 1158)

(Derek Twigg).

**31 Treasury Committee**

(1) *Women in Finance*: Fifteenth Report, to be printed, with the formal minutes relating to the Report (HC 477);

(2) *Service Disruption at TSB*: Oral and written evidence, to be published (HC 1009);

(3) *EU Insurance Regulation*: Written evidence, to be published (HC 324)

(Nicky Morgan).

**32 Women and Equalities Committee**

(1) *Fathers and the workplace: Government Response to the Committee's First Report of Session 2017-19*: Third Special Report, to be printed (HC 1076);

(2) *Sexual harassment in the workplace*: Oral and written evidence, to be published (HC 725);

(3) *Sexual harassment of women and girls in public places*: Oral and written evidence, to be published (HC 701);

(4) *Correspondence with David Isaac CBE, Chair of the Equality and Human Rights Commission, relating to gender pay gap reporting*: Written evidence, to be published

(Mrs Maria Miller).

**33 Work and Pensions Committee**

(1) *Defined benefit pensions white paper*: Oral and written evidence, to be published (HC 956);

(2) *Benefit sanctions*: Written evidence, to be published (HC 955);

(3) *Carillion*: Written evidence, to be published (HC 769);

(4) *Collective defined contribution pension schemes*: Written evidence, to be published (HC 580);

(5) *Correspondence with Chief Executive of the Financial Reporting Council relating to PwC's audit of BHS*: Written evidence, to be published;

(6) *Correspondence with the Secretary of State for BEIS relating to the Taylor review of modern working practices*: Written evidence, to be published;

(7) *Motability*: Written evidence, to be published (HC 847);

(8) *Pension freedom and choice*: Written evidence, to be published (HC 404);

(9) *PIP and ESA Assessments*: Written evidence, to be published (HC 355);

(10) *Universal Credit rollout*: Written evidence, to be published (HC 336)

(Frank Field).

*John Bercow*

Speaker

## Westminster Hall

The sitting began at 9.30 am.

Business appointed by the Chairman of Ways and Means (Standing Order No. 10(6))

### **1 Recent trends in employment rates**

*Resolved*, That this House has considered recent trends in employment rates.—(*Michael Tomlinson*.)

*The sitting was suspended between 10.47 am and 11.00 am.*

### **2 Base-porting of Type 26 frigates**

*Resolved*, That this House has considered base-porting of Type 26 frigates.—(*Luke Pollard*.)

*The sitting was suspended between 11.29 am and 2.30 pm (Standing Order No. 10(1)(b)).*

### **3 Northern rail services in Greater Manchester**

*Resolved*, That this House has considered Northern rail services in Greater Manchester.—(*Sir David Crausby*.)

### **4 Hizbollah's rocket arsenal in southern Lebanon**

*Resolved*, That this House has considered Hizbollah's rocket arsenal in southern Lebanon.—(*Mr Philip Hollobone*.)

**5 Voter ID pilot schemes**

Motion made and Question proposed, That this House has considered voter ID pilot schemes.—(*Ellie Reeves.*)

At 5.30 pm, the Motion lapsed (Standing Order No. 10(14)).

Sitting adjourned without Question put (Standing Order No. 10(14)).

Adjourned at 5.30 pm until tomorrow.

*Lindsay Hoyle*

Chairman of Ways and Means

## Papers Laid

### Papers subject to Affirmative Resolution

**1 Electricity**

Draft Contracts for Difference (Miscellaneous Amendments) Regulations 2018 (by Act), with an Explanatory Memorandum and an Impact Assessment (by Command) (Claire Perry)

### Papers subject to Negative Resolution

**2 Investigatory Powers**

Investigatory Powers (Consequential Amendments etc.) Regulations 2018 (S.I., 2018, No. 682), dated 6 June 2018 (by Act), with an Explanatory Memorandum (by Command) (Secretary Sajid Javid)

**3 Social Security**

State Pension Credit (Additional Amount for Child or Qualifying Young Person) (Amendment) Regulations 2018 (S.I., 2018, No. 676), dated 4 June 2018 (by Act), with an Explanatory Memorandum (by Command) (Guy Opperman)

**4 Video Recordings**

Proposal by the Secretary of State for Digital, Culture, Media and Sport to designate Patrick Swaffer, Lord Kamlesh Patel, Murphy Cobbing and David Austin under Sections 4(1), 4(2), 4(4) and 4ZA of the Video Recordings Act 1984, jointly as the authority responsible for making arrangements to determine the suitability of video works for classification, with an Explanatory Memorandum (by Command) (Margot James)

### Other papers

**5 National Audit**

Report by the Comptroller and Auditor General on Department of Health and Social Care: Investigation into NHS spending on generic medicines in primary care (by Act), to be printed (HC 1122) (Clerk of the House)



**6 National Health Service**

Report and Accounts of Stockport NHS Foundation Trust for 2017–18 (by Act) (Secretary Jeremy Hunt)

**7 Transport**

Department for Transport Minute, dated 6 June 2018, concerning a contingent liability relating to the Airports National Policy Statement (by Command) (Secretary Chris Grayling)

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## **Independent auditor's report to the Council of Governors of Stockport NHS Foundation Trust on the quality report**

We have been engaged by the Council of Governors of Stockport NHS Foundation Trust to perform an independent assurance engagement in respect of Stockport NHS Foundation Trust's quality report for the year ended 31 March 2018 (the 'Quality Report') and certain performance indicators contained therein.

This report, including the conclusion, has been prepared solely for the Council of Governors of Stockport NHS Foundation Trust as a body, in reporting Stockport NHS Foundation Trust's quality agenda, performance and activities. We permit the disclosure of this report within the annual report for the year ended 31 March 2018, to enable the Council of Governors to demonstrate they have discharged their governance responsibilities by commissioning an independent assurance report in connection with the indicators. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Council of Governors as a body and Stockport NHS Foundation Trust for our work or this report, except where terms are expressly agreed and with our prior consent in writing.

### **Scope and subject matter**

The indicators for the year ended 31 March 2018 subject to limited assurance consist of the national priority indicators as mandated by NHS Improvement:

- Percentage of incomplete pathways within 18 weeks for patients on incomplete pathways at the end of the reporting period; and
- Percentage of patients with a total discharge time in A&E of 4 hours or less from arrival to admission, transfer or discharge.

We refer to these national priority indicators collectively as the 'indicators'.

### **Respective responsibilities of the directors and auditors**

The directors are responsible for the content and the preparation of the quality report in accordance with the criteria set out in the NHS foundation trust annual reporting manual issued by NHS Improvement.

Our responsibility is to form a conclusion, based on limited assurance procedures, on whether anything has come to our attention that causes us to believe that:

- the quality report is not prepared in all material respects in line with the criteria set out in the NHS foundation trust annual reporting manual and supporting guidance
- the quality report is not consistent in all material respects with the sources specified below and
- the indicators in the quality report identified as having been the subject of limited assurance in the quality report are not reasonably stated in all material respects in accordance with the NHS foundation trust annual reporting manual and supporting guidance and the six dimensions of data quality set out in the Detailed requirements for external assurance on quality reports.

We read the quality report and consider whether it addresses the content requirements of the NHS foundation trust annual reporting manual and supporting guidance, and consider the implications for our report if we become aware of any material omissions.

We read the other information contained in the quality report and consider whether it is materially inconsistent with:

- board minutes for the period April 2017 to 17 May 2018
- papers relating to quality reported to the board over the period April 2017 to 17 May 2018
- feedback from commissioners, dated 17 May 2018
- feedback from governors, dated May 2018
- feedback from local Healthwatch organisations, dated 04 May 2018
- feedback from the Overview and Scrutiny Committee dated 14 May 2018
- the trust's quarterly complaints reports published under regulation 18 of the Local Authority Social Services and NHS Complaints Regulations 2009 for Q1, Q2, Q3 and Q4 of 2017/18
- the latest national patient survey, January 2018
- the latest national staff survey, dated 6 March 2018
- the report arising from the Care Quality Commission inspection on 21,22 and 28 March 2017, published 3 October 2017
- the Head of Internal Audit's annual opinion over the trust's control environment, dated March 2018

We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with those documents (collectively, the 'documents'). Our responsibilities do not extend to any other information.

We are in compliance with the applicable independence and competency requirements of the Institute of Chartered Accountants in England and Wales (ICAEW) Code of Ethics. Our team comprised assurance practitioners and relevant subject matter experts.

### **Assurance work performed**

We conducted this limited assurance engagement in accordance with International Standard on Assurance Engagements 3000 (Revised) *Assurance Engagements other than Audits or Reviews of Historical Financial Information*, issued by the International Auditing and Assurance Standards Board ('ISAE 3000'). Our limited assurance procedures included:

- evaluating the design and implementation of the key processes and controls for managing and reporting the indicators
- making enquiries of management
- testing key management controls
- limited testing, on a selective basis, of the data used to calculate the indicator against supporting documentation
- comparing the content requirements of the *NHS foundation trust annual reporting manual* to the categories reported in the quality report
- reading the documents.

A limited assurance engagement is smaller in scope than a reasonable assurance engagement. The nature, timing and extent of procedures for gathering sufficient appropriate evidence are deliberately limited relative to a reasonable assurance engagement.

### **Limitations**



Non-financial performance information is subject to more inherent limitations than financial information, given the characteristics of the subject matter and the methods used for determining such information.

The absence of a significant body of established practice on which to draw allows for the selection of different, but acceptable measurement techniques that can result in materially different measurements and can affect comparability. The precision of different measurement techniques may also vary. Furthermore, the nature and methods used to determine such information, as well as the measurement criteria and the precision of these criteria, may change over time. It is important to read the quality report in the context of the criteria set out in the *NHS foundation trust annual reporting manual*.

The scope of our assurance work has not included testing of indicators other than the selected mandated indicators, or consideration of quality governance.

### **Basis for qualified conclusion**

The annualised 18 week referral to treatment indicator is calculated as an average based on the percentage of incomplete pathways which are incomplete at each month end, where the patient has been waiting less than the 18 week target. Our procedures included testing a sample of 25 pathways, and so the error rates identified from that sample should not be directly extrapolated to the population as a whole.

We identified the following errors:

- 1 instance where the actual stop date was one week earlier than reported due to delay in communication between consultant and waiting list management officer.
- 1 instance where there was no evidence to support recorded pathway close date, in this case being the date when the patient was referred to another Trust for treatment.
- 1 instance where start date cannot be proven as no date stamp on referral letter received from GP. Letter is dated earlier than recorded start date in PAS.
- 1 instance where the recorded start date was too late as a period of active monitoring had not been included at the beginning of the pathway.
- 3 instances where the pathway had been closed inappropriately early when the patient was still waiting for treatment.

As a result of the issues identified, we have concluded that there are errors in the calculation of the “percentage of incomplete pathways within 18 weeks for patients on incomplete pathways at the end of the reporting period” indicator for the year ended 31 March 2018. We are unable to quantify the effect of these errors on the reported indicator.

### **Qualified conclusion**

Based on the results of our procedures, except for the matters set out in the basis for qualified conclusion section of our report, nothing has come to our attention that causes us to believe that, for the year ended 31 March 2018:

- the quality report is not prepared in all material respects in line with the criteria set out in the *NHS foundation trust annual reporting manual*
- the quality report is not consistent in all material respects with the sources specified above and

- the indicators in the quality report subject to limited assurance have not been reasonably stated in all material respects in accordance with the *NHS foundation trust annual reporting manual* and supporting guidance.

*Deloitte LLP*

*Deloitte LLP*  
Leeds  
24 May 2018

# **INDEPENDENT AUDITOR'S REPORT TO THE COUNCIL OF GOVERNORS AND BOARD OF DIRECTORS OF STOCKPORT NHS FOUNDATION TRUST**

## **Report on the audit of the financial statements**

### **Opinion**

**In our opinion the financial statements of Stockport NHS Foundation Trust (the 'foundation trust') and its subsidiaries (the 'group'):**

- **give a true and fair view of the state of the group's and foundation trust's affairs as at 31<sup>st</sup> March 2018 and of the group's and foundation trust's income and expenditure for the year then ended;**
- **have been properly prepared in accordance with the accounting policies directed by NHS Improvement – Independent Regulator of NHS Foundation Trusts; and**
- **have been prepared in accordance with the requirements of the National Health Service Act 2006.**

We have audited the financial statements which comprise:

- the group and foundation trust statements of comprehensive income;
- the group and foundation trust statements of financial position;
- the group and foundation trust statements of cash flow;
- the group and foundation trust statements of changes in taxpayers' equity;
- the related notes 1 to 44.

The financial reporting framework that has been applied in their preparation is applicable law and the accounting policies directed by NHS Improvement – Independent Regulator of NHS Foundation Trusts.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the group and the foundation trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the Financial Reporting Council's (the 'FRC's') Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Material uncertainty relating to going concern**

We draw attention to note 1.1.2 in the financial statements, which indicates that the group recorded a deficit during the year ended 31 March 2018 of £21.95m and are forecasting £34.0m deficit for the 2018/19 year end. Cash during the year fell from £23.7m to £15.5m and additional working capital funding is anticipated to be required during quarter one of 2018/19.



In response to this, we:

- reviewed management's controls in place over the forecasting of their financial position and cash requirements into 2018/19, including the Board paper prepared and reviewed confirming the intention to prepare the financial statements under the going concern assumption;
- reviewed the foundation trust's 2018/19 plan including cash flow forecasts and the planned CIP for 2018/19, including the profile of these savings. We have considered assumptions driving this forecast for 2018/19 and have reviewed management's sensitivity analysis to understand the level of risk in the forecast position;
- reviewed the potential funding arrangements available to maintain the minimum cash balance proposed by the Trust and the timing of when these would be required.



As stated in note 1.1.2, these events or conditions, along with the other matters as set forth in note 1.1.2 to the financial statements, indicate that a material uncertainty exists that may cast significant doubt on the group's and the foundation trust's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

### Summary of our audit approach



<b>Key audit matters</b>	<p>The key audit matters that we identified in the current year were:</p> <ul style="list-style-type: none"> <li>• NHS Revenue Recognition</li> <li>• Going Concern (see 'material uncertainty relating to going concern' section above)</li> <li>• Arrangement to secure value for money (see 'matters on which we are required to report by exception – use of resources' section)</li> </ul> <p>Within this report, any new key audit matters are identified with  and any key audit matters which are the same as the prior year identified with .</p>
<b>Materiality</b>	The materiality that we used for the group financial statements was £5.71m which was determined on the basis of 2% of total income.
<b>Scoping</b>	All audit work for the Group was performed directly by the group audit engagement team and accounts for 99% of the Group's net assets and 95% of the Group's deficit for the year.
<b>Significant changes in our approach</b>	Property valuations was not been identified in 2017/18 as a key audit matter as there were not any significant changes to the MEA alternate site approach, and a desktop revaluation was performed.

### Key audit matters



Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period and include the most significant assessed risks of material misstatement (whether or not due to fraud) that we identified. These matters included those which had the greatest effect on: the overall audit strategy, the allocation of resources in the audit; and directing the efforts of the engagement team.

These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

In addition to the matters described in the 'material uncertainty relating to going concern' section and 'matters on which we are required to report by exception – use of resources' section, we have determined the matters described below to be the key audit matters to be communicated in our report.

NHS Revenue Recognition 	
<b>Key audit matter description</b> 	<p>As described in note 1.4, Income and note 1.2, Critical judgements in applying accounting policies and sources of estimation uncertainty, there are significant judgements in recognition of revenue from care of NHS patients and in provisioning for disputes with commissioners due to:</p> <ul style="list-style-type: none"> <li>• the complexity of the Payment by Results regime, in particular in determining the level of overperformance revenue to recognise;</li> </ul>



	<ul style="list-style-type: none"> <li>the judgemental nature of provisions for disputes, including in respect of outstanding overperformance income for quarters 3 and 4; and</li> </ul> <p>Details of the Group's income, including £242.6m of income from CCGs and NHS England, are shown in note 3 to the financial statements. NHS debtors are shown in note 24.1 to the financial statements.</p> <p>The Group earns revenue from a wide range of commissioners, increasing the complexity of agreeing a final year-end position. The settlement of income with Clinical Commissioning Groups continues to present challenges, leading to disputes and delays in the agreement of year end positions.</p>
<b>How the scope of our audit responded to the key audit matter</b> 	<p>We evaluated the design and implementation of controls over recognition of Payment by Results income.</p> <p>We performed detailed substantive testing on a sample basis of the recoverability of overperformance income and adequacy of provision for underperformance through the year, and evaluated the results of the agreement of balances exercise.</p> <p>We challenged key judgements around specific areas of dispute and actual or potential challenge from commissioners and the rationale for the accounting treatments adopted. In doing so, we considered the historical accuracy of provisions for disputes and reviewed correspondence with commissioners.</p> <p>We reviewed the key changes and any open areas in setting 2018-19 contracts, and considered whether, taken together with the settlement of current year disputes, there were any indicators of inappropriate adjustments in revenue recognised between periods.</p>
<b>Key observations</b> 	<p>We are satisfied that the NHS revenue has been appropriately recognised.</p>

### Our application of materiality

We define materiality as the magnitude of misstatement in the financial statements that makes it probable that the economic decisions of a reasonably knowledgeable person would be changed or influenced. We use materiality both in planning the scope of our audit work and in evaluating the results of our work.

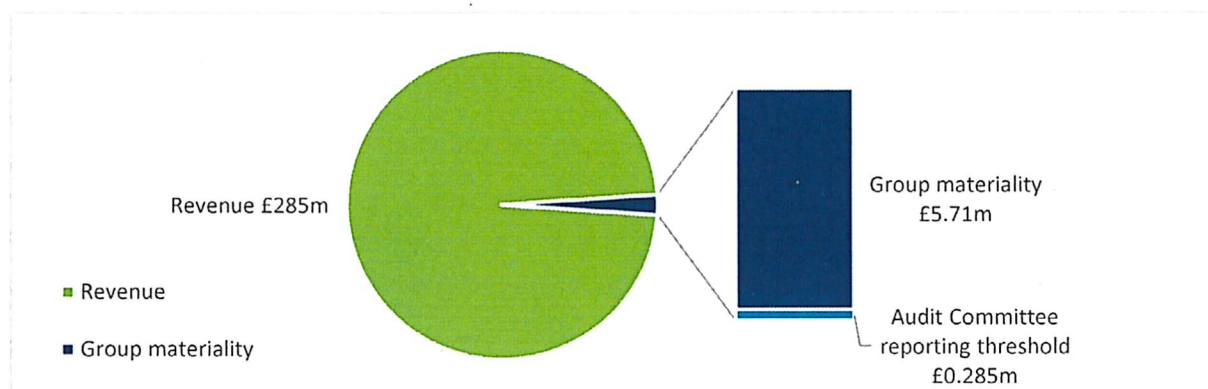
Based on our professional judgement, we determined materiality for the financial statements as a whole as follows:

	Foundation Trust	Group
<b>Materiality</b>	£5.71m (2016/17: £6.06m)	£5.72m (2016/17: £6.07m)
<b>Basis for determining materiality</b>	2% of total income (2016/17: 2% of total income)	2% of total income (2016/17: 2% of total income)

#### Rationale for the benchmark applied

Total foundation trust income was chosen as a benchmark as the foundation trust is a non-profit organisation, and revenue is a key measure of financial performance for users of the financial statements.

Total income was chosen as a benchmark as the foundation trust is a non-profit organisation, and revenue is a key measure of financial performance for users of the financial statements.



We agreed with the Audit Committee that we would report to the Committee all audit differences in excess of £285k (2016/17: £250k), as well as differences below that threshold that, in our view, warranted reporting on qualitative grounds. We also report to the Audit Committee on disclosure matters that we identified when assessing the overall presentation of the financial statements.

#### An overview of the scope of our audit

Our group audit was scoped by obtaining an understanding of the Group and its environment, including internal controls, and assessing the risks of material misstatement at the Group level.

The focus of our audit work was on the foundation trust, with work performed at the foundation trust's head offices in Stockport directly by the audit engagement team, led by the audit partner.

Our audit covered the primary foundation trust entity within the Group which accounts for 99% of the Group's net assets and 95% of the deficit for the year.

At the Group level we also tested the consolidation process and carried out analytical procedures to confirm our conclusion that there were no significant risks of material misstatement in the aggregated financial information of the remaining components that are not subject to audit or audit of specified account balances.

#### Other information

The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon.

***We have nothing to report in respect of these matters.***

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.



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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

### **Responsibilities of accounting officer**

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As explained more fully in the accounting officer's responsibilities statement, the accounting officer is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the accounting officer is responsible for assessing the group's and the Foundation Trust's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the accounting officer either intends to liquidate the group or the foundation trust or to cease operations, or has no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

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Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Report on other legal and regulatory requirements**

#### **Opinion on other matters prescribed by the National Health Service Act 2006**

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In our opinion:

- the parts of the Directors' Remuneration Report and Staff Report to be audited have been properly prepared in accordance with the National Health Service Act 2006; and
- the information given in the Performance Report and the Accountability Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### **Matters on which we are required to report by exception**

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##### **Use of resources**

We are required to report to you if, in our opinion the NHS Foundation Trust has not made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

##### **Basis for qualified conclusion**

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We consider the following matters to be relevant to the foundation trust's arrangements to secure economy, efficiency and effectiveness:

- The foundation trust was subject to enforcement action by NHSI throughout 2017/18 in relation to its breach of the A&E 4 hour maximum waiting time target. In addition, urgent and emergency services were rated inadequate by CQC in their latest inspection report. More detail on this can be found in the Regulatory Ratings section of the Annual Report on page 91, and the Quality Report on page 106. Urgent care continues to be an area of focus for the foundation trust.  
This is evidence of weakness against the 'value for money' criteria of planning, organising and developing the workforce effectively to deliver strategic priorities.
- Whilst the trust exceeded its financial plan for the period, it reported a deficit of £21.95m in 2017/18. The foundation trust was subject to an undertakings review by NHSI in 2017/18 which raised concerns about the absence of a financial plan to return the organisation to a break even position. In addition the trust was unable to agree a control total for 2017/18, nor has it been able to achieve the planned level of recurrent CIPs to prevent a further increase in the deficit forecast in 2018/19, more detail of which can be found in the Financial Review on page 23, the finance review.  
This is evidence of weakness against the 'value for money' criteria of planning finances effectively to support the sustainable delivery of strategic priorities and maintain statutory functions.

#### Qualified conclusion

On the basis of our work, having regard to the guidance issued by the Comptroller & Auditor General in December 2017, with the exception of the matters reported in the basis for qualified conclusion paragraph above, we are satisfied that, in all significant respects, Stockport NHS Foundation Trust put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

#### Annual Governance Statement and compilation of financial statements

Under the Code of Audit Practice, we are required to report to you if, in our opinion:

- the Annual Governance Statement does not meet the disclosure requirements set out in the NHS Foundation Trust Annual Reporting Manual, is misleading, or is inconsistent with information of which we are aware from our audit; or
- proper practices have not been observed in the compilation of the financial statements.

***We have nothing to report in respect of these matters.***

We are not required to consider, nor have we considered, whether the Annual Governance Statement addresses all risks and controls or that risks are satisfactorily addressed by internal controls.

#### Reports in the public interest or to the regulator

Under the Code of Audit Practice, we are also required to report to you if:

- any matters have been reported in the public interest under Schedule 10(3) of the National Health Service Act 2006 in the course of, or at the end of the audit; or
- any reports to the regulator have been made under Schedule 10(6) of the National Health Service Act 2006 because we have reason to believe that the foundation trust, or a director or officer of the foundation trust, is about to make, or has made, a decision involving unlawful expenditure, or is about to take, or has taken, unlawful action likely to cause a loss or deficiency.

***We have nothing to report in respect of these matters.***

## Certificate

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We certify that we have completed the audit of the accounts in accordance with the requirements of Chapter 5 of Part 2 of the National Health Service Act 2006 and the Code of Audit Practice.

## Use of our report

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This report is made solely to the Board of Governors and Board of Directors ("the Boards") of Stockport NHS Foundation Trust, as a body, in accordance with paragraph 4 of Schedule 10 of the National Health Service Act 2006. Our audit work has been undertaken so that we might state to the Boards those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the foundation trust and the Boards as a body, for our audit work, for this report, or for the opinions we have formed.



Paul Thomson ACA (Senior statutory auditor)  
For and on behalf of Deloitte LLP  
Statutory Auditor  
Leeds  
24 May 2018



<b>Report to:</b>	Council of Governors	<b>Date:</b>	25 July 2018
<b>Subject:</b>	Governor Elections 2018		
<b>Report of:</b>	Director of Corporate Affairs	<b>Prepared by:</b>	P Buckingham

## REPORT FOR NOTING

<b>Corporate objective ref:</b>	N/A	<b>Summary of Report</b> <i>Identify key facts, risks and implications associated with the report content.</i>  The purpose of this report is to advise the Council of Governors of the timetable for Governor Elections in 2018.
<b>Board Assurance Framework ref:</b>	N/A	
<b>CQC Registration Standards ref:</b>	N/A	
<b>Equality Impact Assessment:</b>	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> Not required	

<b>Attachments:</b>
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<b>This subject has previously been reported to:</b>	<input type="checkbox"/> Board of Directors <input type="checkbox"/> Council of Governors <input type="checkbox"/> Audit Committee <input type="checkbox"/> Executive Team <input type="checkbox"/> Quality Committee <input type="checkbox"/> F&P Committee	<input type="checkbox"/> PP Committee <input type="checkbox"/> SD Committee <input type="checkbox"/> Charitable Funds Committee <input type="checkbox"/> Nominations Committee <input type="checkbox"/> Remuneration Committee <input type="checkbox"/> Joint Negotiating Council <input checked="" type="checkbox"/> Other – Governance Committee
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## **1. INTRODUCTION**

- 1.1 The purpose of this report is to advise the Council of Governors of the timetable for Governor Elections in 2018.

## **2. BACKGROUND**

- 2.1 The terms of office for a number of current Governors will expire on 4 October 2018. Consequently, elections will need to be held in the following constituencies:

### Public

- Tame Valley & Werneth (4 seats)
- High Peak (2 seats)
- Tameside (1 seat)
- Outer Region (1 seat)

### Staff

- Staff (4 seats)

## **3. CURRENT SITUATION**

- 3.1 The timetable for the election process is included for reference at Appendix 1 to this report. Results of the election will be available on 2 October 2018 and the terms of office for successful candidates will commence on the date of the Annual Members Meeting, 4 October 2018.
- 3.2 With regard to attracting prospective Public Governors, details of the elections will be posted on the Trust's website and members in the relevant constituencies will receive information direct from the election service provider. This will be supplemented by direct e-mail contact to relevant members by the Trust.
- 3.3 With regard to attracting prospective Staff Governors, the forthcoming election will be promulgated on the Trust's intranet site and will be featured in the July 2018 edition of Team Brief.
- 3.4 Workshops for prospective Governors, both Public and Staff, facilitated by the Director of Corporate Affairs and Lead Governor, will be held in early August 2018 in advance of the closing date for nominations. Governors are requested to assist in notifying members of the election process wherever possible. Governors are reminded that individuals whose term of office is due to expire have the option to stand for re-election should they choose to do so.

## **4. RECOMMENDATIONS**

- 4.1 The Council of Governors is recommended to:
- Receive and note the timetable for Governor Elections 2018.

**ELECTION TIMETABLE 2018**

<b>Election Stage</b>	<b>Date</b>
Trust send nomination material & data to ERS	Tuesday, 3 July 2018
Notice of Election / Nomination open	Tuesday, 17 July 2018
Nominations Deadline	Tuesday, 14 August 2018
Summary of valid nominated candidates published	Wednesday, 15 August 2018
Final date for candidate withdrawal	Friday, 17 August 2018
Electoral data to be provided by Trust	Wednesday, 22 August 2018
Notice of Poll published	Wednesday, 5 September 2018
Voting packs despatched	Thursday, 6 September 2018
Close of election	Monday, 1 October 2018
<b>Declaration of results</b>	<b>Tuesday, 2 October 2018</b>

**Notes:**

1. The timetable complies with NHS Improvement and Model Rules requirements
2. The days are working days and the timetable accounts for public holidays

**Report of the Governance & Membership Committee**

**1. Present**

**Governors Present**

Les Jenkins  
Eve Brown  
Robert Cryer  
Tom McGee

**Governor Observers**

Gerry Wright

**Trust Representatives**

Paul Buckingham  
Ben Granger

**2. Meetings held on**

A meeting of the Committee was held on 4 June 2018.

**3. Agenda Items**

1. Membership Report
2. Enhancing Member Engagement
3. Quality Report – External Assurance Review
4. Governor Elections 2018
5. Strategic Updates

**4. Issues to be brought to the attention of the Council of Governors**

**1. Membership Report**

Mr B Granger, Communications Officer, presented a Membership Report which covered the following subject areas:

- Membership Numbers
- Stepping Up – July Edition
- General Data Protection Regulation (GDPR)
- Members Survey
- Members Health Talk Evaluation

The Committee noted positive opening rates for e-mail communication and considered an overview of content for the July 2018 Stepping Up publication. The Committee also noted positive outcomes from Members Health Talk evaluation and considered subjects for future health talks. These included; Falls Service: Steady in Stockport, Crisis Response Team and Audiology Services.

**2. Enhancing Member Engagement**

The Committee discussed means of enhancing member engagement to better enable Governors to articulate member' views at Council and / or Committee meetings. The Committee considered use of the Members Survey to seek member views on engagement and discussed the feasibility of reintroducing a 'Governor Stand' approach to facilitate face to face engagement. The Committee also discussed opportunities for engagement through Stockport Neighbourhood arrangements.

The Committee supported the need to enhance engagement but noted that any initiatives would necessitate full Governor involvement and support. It was noted that previous initiatives had relied upon the efforts of a small number of Governors. It was agreed that the subject of engagement should be raised at the next Council of Governors meeting to assess the level of support from Governors.

### **3. Quality Report – External Assurance Review**

Mr P Buckingham, Director of Corporate Affairs, presented a report prepared by Deloitte, the Trust's External Auditors, which included findings and recommendations from the 2017/18 NHS Quality Report External Assurance Review. He advised that the report was being considered at each of the Governor Committee meetings in advance of the July meeting of the Council of Governors where the report would be formally presented by the External Auditors.

Mr P Buckingham referred the Committee to a section of the report which summarised the outcomes of the Auditors' review and noted a positive assessment. With regard to the indicators tested, Mr P Buckingham advised that the Referral to Treatment (RTT) and the 4-hour A&E indicators had been nationally mandated and that the third indicator, Duty of Candour, had been selected by the Council of Governors. He was pleased to note that the Duty of Candour indicator assessment had concluded in a 'green' rating.

In response to questions from Mr L Jenkins, regarding continued poor performance against the RTT indicator, Mr P Buckingham provided an overview of the national context and noted that this was a challenging area for many organisations. He advised of the added complexity resulting from multiple points of input on the RTT pathway.

### **4. Governor Elections 2018**

The Committee received a report which detailed plans for the Governor Elections in 2018 and noted that a total of 12 seats would be subject to the election process. A report detailing the election timetable will be considered at the next Council of Governors meeting.

### **5. Strategic Updates**

Mr P Buckingham briefed the Committee on the current position for the following subject areas:

- Urgent Care Performance
- CQC Local System Review
- Strategic Programmes

**Report of the Patient Experience Committee**

**1. Present**

**Governors Present**

Linda Appleton  
Tad Kondratowicz  
Lynne Woodward  
Lance Dowson

**Governor Observers**

Eve Brown  
Les Jenkins

**Trust Representatives**

Paul Buckingham  
Emma Rogers

**2. Meetings held on**

A meeting of the Committee was held on 7 June 2018.

Apologies for absence were received from Julie Wragg and Alan Gibson. Linda Appleton chaired the meeting.

**3. Agenda Items**

1. Committee Work Plan
2. Quality Report – External Assurance Review
3. Patient Experience Report
4. Inpatient Survey 2017

**4. Issues to be brought to the attention of the Council of Governors**

**1. Committee Work Plan**

The Committee discussed content of its Work Plan and agreed that Mr S Whitehead, Support Services Manager, should be invited to deliver a presentation on the Patient Food Service at the next meeting. The Committee also considered the potential need to identify alternative dates for future meetings, as the Committee Chair was unable to attend meetings held on a Thursday due to work commitments. This matter is to be resolved ahead of the next round of Governor Committee meetings in September 2018, held on 13 March 2018 and 17 April 2018.

**2. Quality Report - External Assurance Review**

Mr P Buckingham, Director of Corporate Affairs, presented a report prepared by Deloitte, the Trust's External Auditors, which included findings and recommendations from the 2017/18 NHS Quality Report External Assurance Review. He advised that the report was being considered at each of the Governor Committee meetings in advance of the July meeting of the Council of Governors where the report would be formally presented by the External Auditors.

Mr P Buckingham referred the Committee to a section of the report which summarised the outcomes of the Auditors' review and noted a positive assessment. With regard to

the indicators tested, Mr P Buckingham advised that the Referral to Treatment (RTT) and the 4-hour A&E indicators had been nationally mandated and that the third indicator, Duty of Candour, had been selected by the Council of Governors. He was pleased to note that the Duty of Candour indicator assessment had concluded in a 'green' rating. Mr T Kondratowicz noted that the outcome provided positive assurance in relation to patient experience.

### **3. Patient Experience Report**

Ms E Rogers, Matron for Patient Experience, attended the meeting and presented a Patient Experience Report. She briefed the Committee on the content of the report and provided an overview of the outcomes from i-pad surveys. The Committee noted that outcomes were generally positive across all areas. In response to questions, Ms E Rogers explained the role of the Patient Experience Group in monitoring progress in any areas where a need for improvement was identified and noted use of audit processes to provide assurance that actions had been embedded.

### **4. National Inpatient Survey 2017**

Ms E Rogers delivered a presentation which summarised outcomes from the National Inpatient Survey 2017. The presentation covered the following subject areas:

- Background
- Response Analysis
- Comparison with other Providers
- High Level Variances against 2016 Outcomes
- Detailed Variances – Comparison with Picker Average
- Next Steps

In response to questions from members regarding Nursing levels and assistance with food, where outcomes had significantly worsened, Ms E Rogers advised that the nursing levels scenario reflected ongoing recruitment challenges but assured those present that 'fill' levels were maintained. With regard to assistance with food, Ms E Rogers noted the introduction of 'dining companions' to assist patients. Mr P Buckingham referred the Committee to a significant improvement in outcomes related to patient privacy and noted the benefit from privacy and dignity investments.

In response to further questions, Ms E Rogers provided the Committee with an overview of the roles carried out by two Quality Matrons, Mrs W Oakes and Mr I Rogers, supported by a Quality Support Practitioner, Mrs K Glass. With regard to survey responses, Mr T Kondratowicz commented on the high proportion of responses, 61%, received from patients aged 70 or over. Mrs L Appleton commented on a trend of deteriorating health in middle age groups which was likely to have a consequent impact on a range of health services.

Ms E Rogers concluded her report by noting that a series of patient stories had recently been filmed for use at a variety of forums. She agreed that a patient story would be presented at the next meeting in September 2018. Ms E Rogers also advised the Committee that 'Care Opinion, a patient feedback system, was scheduled to be launched on 2 July 2018.

**Report of the Quality Standards Committee**

**1. Present**

**Governors Present**

Tony Johnson  
Richard King  
Gerry Wright

**Governor Observers**

Eve Brown  
Les Jenkins

**Trust Representatives**

Paul Buckingham  
Gill Burrows  
Soile Curtis  
Alison Lynch

**2. Meetings held on**

A meeting of the Committee was held on 14 June 2018.

**3. Agenda Items**

1. Quality Committee – Key Issues Report
2. Safe High Quality Care Improvement Plan (CQC Action Plan)
3. Quality Governance Framework
4. Quality Improvement Plan
5. Quality Report – External Assurance Review
6. Monthly Clinical Governance Report

**4. Issues to be brought to the attention of the Council of Governors**

**1. Quality Committee – Key Issues Report**

Ms A Lynch, Chief Nurse & Director of Quality Governance, presented Quality Committee Key Issues Reports and provided an overview of business conducted at meetings held on 13 March 2018 and 17 April 2018.

**2. Safe High Quality Care Improvement Plan (CQC Action Plan)**

The Committee considered a report which summarised Quality Metrics and provided an update on progress to date with regard to the CQC Action Plan. Ms A Lynch advised the Committee of a Clinical Services Review scheduled for 2 July 2018, during which NHS Improvement would be on site to review areas where the Trust had scored 'inadequate' or 'requires improvement' in the CQC review. The Committee noted that the Trust had continued to undertake 'mock' CQC reviews and Ms A Lynch thanked Mr G Wright and Mrs E Brown for their involvement in the reviews.

**3. Quality Governance Framework**

Ms A Lynch presented a Quality Governance Framework and provided an overview of content. It was noted that the Framework had been approved by the Board of Directors on 31 January 2018 and that its implementation had commenced in April 2018.

Ms A Lynch noted that there was an open invitation to Governors to attend a weekly Patient Safety Summit which was held every Friday morning at 8.00am in Pinewood

House.

#### **4. Quality Improvement Plan**

Ms A Lynch presented the final Quality Improvement Plan to the Committee and provided an overview of content. She noted that the Committee had reviewed a draft of the Plan at its meeting in January 2018 and advised that the final Plan had been approved by the Board of Directors in April 2018. The Committee endorsed a proposal to arrange a presentation of one of the Quality Improvement Initiatives at a future Committee meeting.

Ms A Lynch briefed the Committee on performance against the Quality Metrics and the Committee noted a significant improvement in discharge letter performance. She advised the Committee that the Trust was involved in an AQUA programme to ensure that the improvement was sustainable.

#### **5. Quality Report – External Assurance Review**

Mr P Buckingham, Director of Corporate Affairs, presented a report prepared by Deloitte, the Trust's External Auditors, which included findings and recommendations from the 2017/18 NHS Quality Report External Assurance Review. He advised that the report was being considered at each of the Governor Committee meetings in advance of the July meeting of the Council of Governors where the report would be formally presented by the External Auditors.

Mr P Buckingham referred the Committee to a section of the report which summarised the outcomes of the Auditors' review and noted a positive assessment. With regard to the indicators tested, Mr P Buckingham advised that the Referral to Treatment (RTT) and the 4-hour A&E indicators had been nationally mandated and that the third indicator, Duty of Candour, had been selected by the Council of Governors. He was pleased to note that the Duty of Candour indicator assessment had concluded in a 'green' rating.

#### **6. Monthly Clinical Governance Report**

Dr G Burrows, Deputy Medical Director, presented the Monthly Clinical Governance Reports for January and March 2018 which included details of:

- Inquests
- Serious Incidents
- Complaints
- Parliamentary Health Service Ombudsman (PHSO) Complaints
- Litigation Claims
- NHS England Alerts
- Subject Access Requests.

Dr G Burrows briefed the Committee on the content of the report and there followed a discussion on Falls.