

APPENDIX 1

EQUALITY IMPACT ASSESSMENT – RELEVANCE SCREENING

1. Name of the Policy / Procedure / Project / Strategy / Service AND Person Responsible:	TMM – Trust Medicines Management Policies and Procedures. (Ref Pharmacy Intranet) (TMM001- TMM062)			
2. What are the main aims and objectives of the Policy / Procedure / Project / Strategy / Service?	These procedures have been separately developed over a number of years and replaced the previous Medicines Handbook.			
	YES		NO	
3. Is this a key strategic document or a major project / programme (please tick) <i>E.g. The development of the Southern Sector</i>			√	
	HIGH	MEDIUM	LOW	DON'T KNOW
4.a What impact will this Policy / Service have on the public or staff, giving particular regard to potential impacts in relation to gender, age, race or ethnicity, religion or belief, sexual orientation or disability?			√	
4.b Please explain your answer:	These documents are for Doctors, Nurses and Pharmacists and are equally applicable to all employees and patients irrespective of gender, age, race, ethnicity, religion or belief, sexual orientation or disability.			

If you have answered YES to question 3...

...and you have indentified HIGH or MEDIUM impact in 4a, you should move on to a FULL Equality Impact Assessment.

...and you have indentified LOW impact or DON'T KNOW in 4a, you should move on to an INITIAL Equality Impact Assessment.

If you have answered NO to question 3...

...and you have indentified HIGH impact in 4a, you should move on to an INITIAL or FULL Equality Impact Assessment.

...and you have indentified MEDIUM impact in 4a, you should move on to an INITIAL Equality Impact Assessment.

...and you have indentified LOW impact in 4a, you **do not** need to complete an Equality Impact Assessment.

...and you have indentified DON'T KNOW impact in 4a, you should move on to an INITIAL Equality Impact Assessment.

	INITIAL	FULL	NONE
5. Based this screening please indicate if this should proceed to an Initial or Full EIA?			√