

APPENDIX 1

EQUALITY IMPACT ASSESSMENT – RELEVANCE SCREENING

1. Name of the Policy / Procedure / Project / Strategy / Service	SOP for management of SUI and SAE			
2. Name and Job Title of Person Responsible	Head of Risk and Safety			
3. Business Group	Nursing			
4. What are the main aims and objectives of the Policy / Procedure / Project / Strategy / Service?	Management of incidents, learning from incidents, sharing learning from incidents			
	YES		NO	
5. Is this a key strategic document or a major project / programme (please tick) <i>E.g. The development of the Southern Sector</i>			✓	
	HIGH	MEDIUM	LOW	DON'T KNOW
6.a What impact will this Policy / Service have on the public or staff, giving particular regard to potential impacts in relation to: <ul style="list-style-type: none"> • Age • Disability • Sex • Race • Religion or Belief • Sexual Orientation • Gender Reassignment • Marriage & Civil Partnership • Pregnancy & Maternity 			✓	
6.b Please explain your answer:	All incidents are managed according to severity rather than in relation to any of the potential impact points. Severity scoring is in relation to risk assessment			

If you have answered YES to question 3, and:

- HIGH or MEDIUM impact in 4a, you should move on to a FULL Equality Impact Assessment.

- LOW impact or DON'T KNOW in 4a, you should move on to an INITIAL Equality Impact Assessment.

If you have answered NO to question 3, and:

- HIGH impact in 4a, you should move on to an INITIAL or FULL Equality Impact Assessment.
- MEDIUM impact in 4a, you should move on to an INITIAL Equality Impact Assessment.
- LOW impact in 4a, you **do not** need to complete an Equality Impact Assessment.
- DON'T KNOW impact in 4a, you should move on to an INITIAL Equality Impact Assessment.

	INITIAL	FULL	NONE
7. Based on this screening please indicate if this should proceed to an Initial or Full EIA?			✓
Date of submission:	7-6-11		