

APPENDIX 1

EQUALITY IMPACT ASSESSMENT – RELEVANCE SCREENING

1. Name of the Policy / Procedure / Project / Strategy / Service:	Risk Management Policy			
2. What are the main aims and objectives of the Policy / Procedure / Project / Strategy / Service?	To ensure that the Trust robustly examines and effectively manages all it's risks in relation to people, structures, assets, reputation and other issues that could impact upon or compromise on it's ability to carry out its normal activities and achieve its strategic and organisational objectives			
	YES		NO	
3. Is this a key strategic document or a major project / programme (please tick) <i>E.g. The development of the Southern Sector</i>	√			
	HIGH	MEDIUM	LOW	DON'T KNOW
4.a What impact will this Policy / Service have on the public or staff, giving particular regard to potential impacts in relation to gender, age, race or ethnicity, religion or belief, sexual orientation or disability?			√	
4.b Please explain your answer:	No negative impact identified. However future reporting from the DATIX system could show themes if broken down by equality target group, this should be investigated with the system manager. It would be good practice for the Risk Management committee to review minutes from the Equality and Diversity Employment/ Service Group to identify clinical risk issues.			

If you have answered YES to question 3...

...and you have identified HIGH or MEDIUM impact in 4a, you should move on to a FULL Equality Impact Assessment.

...and you have identified LOW impact or DON'T KNOW in 4a, you should move on to an INITIAL Equality Impact Assessment.

If you have answered NO to question 3...

...and you have identified HIGH impact in 4a, you should move on to an INITIAL or FULL Equality Impact Assessment.

...and you have identified MEDIUM impact in 4a, you should move on to an INITIAL Equality Impact Assessment.

...and you have identified LOW impact in 4a, you **do not** need to complete an Equality Impact Assessment.

...and you have identified DON'T KNOW impact in 4a, you should move on to an INITIAL Equality Impact Assessment.

	INITIAL	FULL	NONE
4. Based this screening please indicate if this should proceed to an Initial or Full EIA?			√